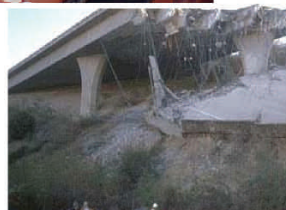




**California Emergency Management Agency
Cal E.M.A.
Emergency Management/Responder
Credentialing Program**

**OPERATIONAL AREA (OA) EOC
POSITION TASK BOOK**



This Position Task Book Belongs to: _____

California Emergency Management Agency (Cal EMA) Emergency Management/Responder Credentialing Program

CRITERIA

All applicants must meet the current certification and qualifications as listed in the Emergency Management/Responder Credentialing Program “program book” or specific “level” position Task Book. These documents can be found at the CSTI Website, www.csti.ca.gov under the link Emergency Responder Credentialing Program.

Emergency Services Director or his/her designee must verify all information submitted is true and correct, utilizing the Credentialing Checklist and Application form for the position to be credentialed.

Emergency Services Director or his/her designee must provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

HOW TO APPLY

Separate applications must be submitted for each position and level for which an applicant desires application.

Application consists of:

- Specific position and level of credentialing checklist and application
- Backup documentation (position task book, certificates, other forms)
- Signed by the Emergency Services Director or Designee
- Provide a “passport” type picture of the person seeking credentialing
 - Hard copy or send electronically through e-mail below

Send this information to:

Cal EMA
Attention: Emergency Responder Credentialing Coordinator
3650 Schriever Ave.
Mather, CA 95655-4203

Please e-mail questions to: [credentialing.coordinator @oes.ca.gov](mailto:credentialing.coordinator@oes.ca.gov)

TO: California's Emergency Management and First Responder Community

SUBJECT: Credentialing of Key SEMS/NIMS Personnel

To further enhance the State's effort to prepare and respond in time of disaster of major incident, Cal EMA has embarked on a credentialing program for key SEMS/NIMS Emergency Response positions. This effort has been coordinated with the assistance of local and state government, private, non-profits, and tribal entities. The SEMS Advisory Board has reviewed and approved this program.

This voluntary program not only meets the intent of the NIMS Guidelines for the Credentialing of Personnel document (11/21/08), but it also designed to promote the following:

- Establishment of common performances/competencies
- Common typing for Mutual Aid
- Timely identification of key personnel in time of need
- Overall effective response
- NIMS Credentialing Compliance

I invite you to look over the following information and take advantage of the credentialing system our Agency provides. Please contact the Credentialing Coordinator at credentialing.coordinator@oes.ca.gov or review the Credentialing Tasks Books at www.csti.ca.gov.

The California Emergency Management Agency looks forward to serving you and the response community for California.

Sincerely

Michael Brady, Chairman
SEMS Specialist Committee on Credentialing
California Emergency Management Agency (Cal EMA)

Acknowledgements

Matthew Bettenhausen, Secretary
California Emergency Management Agency

Frank McCarton, Undersecretary
California Emergency Management Agency

SEMS/NIMS Credentialing Committee

Michael Brady, Chair
Cal EMA

Jeffrey Paullus, Vice-Chair
Cal EMA

Sonny Fong, Dept. of Water Resources

Charlene Fain-Keslar, Cal Trans

Don Fogle, Cal Trans

John DeBeaux, MARAC III

John Spitler, CUEA

Valerie Lucas, Lawrence Berkeley National Lab

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Pat O'Bannon, Cal EMA - Fire

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Dave Mazzera, Ca. Dept. of Health Services

Babette Jimenez, Sacramento State

Don Silverek, CCUPCA

Jim Brown, Ca. Conservation Corp

Paul Hamilton, Dept. of Fish and Game

Rita Witucki, Dept. of Food and Ag.

Anthony Lukin, POST/Cal EMA

Robert Lewis, Cal EMA

CREDENTIALING Forward

The State's public, private, volunteer, and tribal emergency responders have been serving their local communities for as long as their respective organizations have existed. These same responders have also ably assisted neighboring communities whenever help was needed. Given today's challenges, however, the potential for local communities to require help from emergency response organizations across the state has increased significantly.

The need for emergency responders to deploy to incidents outside their own localities has placed additional demands on our emergency response communities. Existing mutual-aid systems must be able to guarantee swift and successful support through the routine identification and dispatch of qualified emergency responders to any domestic incident—the resultant organization of resources must be seamless, safe, and effective. All of this must be accomplished with emergency resources from communities across the State that may have different training programs, certification and job experience requirements, and identification protocols.

The development of a statewide credentialing system can help to provide the Incident Command System (ICS) with the means to verify, quickly and accurately, the qualifications of emergency responders who have been requested to augment State and local resources at an incident site. In addition, it can serve to document professional qualifications, certifications, training, and education requirements that define baseline criteria expected of emergency response professionals and volunteers who are called upon to assist other communities across the State.

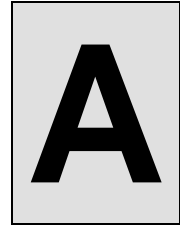
While such a system is meant to verify the identity and qualifications of emergency responders, it does not provide automatic access to an incident site. In this way it can serve to prevent unauthorized (i.e., self-dispatched or unqualified personnel) access to an incident site. Additionally, responders credentialed in a specific ICS position may still not be fully qualified to fill the position due to the type and extent of the incident.

The state's Emergency Management/Responder Credentialing systems is designed to flow into the larger effort of the NIMS Guidelines for the Credentialing of Personnel (11/21/08 Document Guidance). By following the framework of the Federal Guidance, the state's system should facilitate a seamless transition into a national system. Additionally, it is the state's intent not to duplicate existing credentialing systems and minimize impact to its constituents.

The initial attempt of the state to develop and implement a credentialing system will help promote effective and efficient personnel resource management in time of need. The net effect of this system should be less loss of life, environment, and property during a disaster.

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Overview of State Credentialing

Overview of the State Credentialing Processing Procedure

Background:

NIMS compliance must include day-to-day operations as well as major incidents involving federal participation. The intent of NIMS is to ensure that all levels of government throughout the United States have the capability to work effectively together, using a national approach to domestic incident management so that all first responders at all levels use the same organizational structures, terminology, procedures, and systems at all times.

Credentialing for California is based on the NIMS Guidelines for the Credentialing of Personnel. If an employer wishes to achieve "State Credentialing" and a card so indicating the SEMS/NIMS level and position credentialed, it must comply with the "certification and qualification" standards for each level and position desired (see attached level and position criteria), and follow the "State Credentialing Processing Procedure," both of which are specified herein.

Employer Request for State Credential:

For state credentialing the employer must first do the following:

1. Identify the personnel, per SEMS level and position, to be credentialed
2. Provided minimum "Certification" training requirements, any existing local certification requirements and any physical and medical fitness requirements specified for the level and position for which each individual is requesting credentialing, and
3. Verify minimum "Qualifications" (including any additional actual incident experiences, equivalent exercising, or mentoring experiences, additional training and/or education requirements, professional certificates, etc.) specified for the level and position for which each individual is requesting credentialing.

The employer then must then do the following:

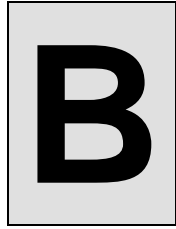
1. Submit to Cal EMA Credentialing Coordinator a request for state credentialing for each position requesting credentialing by submitting the appropriate Task Book Credentialing Checklist & Application.
2. Attach all required and appropriate forms including: including "Resume of Experience", SEMS "Performance Evaluation Forms" (forms relates to appropriate ICS Position Checklist in ICS 420-1), showing a rating of "Satisfactory" or better (satisfactory means performing at least 70% of tasks for appropriate ICS Position Checklist in a safe and competent manner, to the satisfaction of the ICS supervisory position or evaluator), and copies of any

training certificates, degrees or professional certificates required for the individual's level and position

3. Have "checklist & application" reviewer sign and date application acknowledging that the employer has self-certified that the person is physically and medically fit for the level and position, and has met all certification and qualification standards under the SEMS/NIMs guidelines
4. Have the Emergency Services Director or Designee sign "checklist & application"
5. Provide any other follow-up documentation or information requested Cal EMA
6. Submit a passport size picture to be included in the credential

Cal EMA Credentialing Administration Will:

1. Upon receipt of an employer's request to credential an individual, the Credentialing Unit of Cal EMA shall review all forms and information submitted
2. If "equivalencies" are provided, **Cal EMA will** determine whether they meet the intent of the original requirement, and document accordingly
3. If "deficiencies" exist, send a letter or make contact with the applicant specifying the deficiencies to the employer, along with the procedures for appeal
4. If proof of credentialing through another existing recognized discipline specific certifications, qualifications and standards authority is submitted and verified, such credentialing shall be deemed equivalent to these requirements and acceptable for processing per 5, 6 & 7 below.
5. If all requirements are met, enter the person's name and appropriate information into the State Credentialing database
6. Process a wallet-size "Card" indicating the position and level for which the individual is credentialed
7. Send the card and credential letter to the employer for distribution.



Glossary, Terms, & Acronyms

GLOSSARY of CRITICAL TERMS

Credentialing:

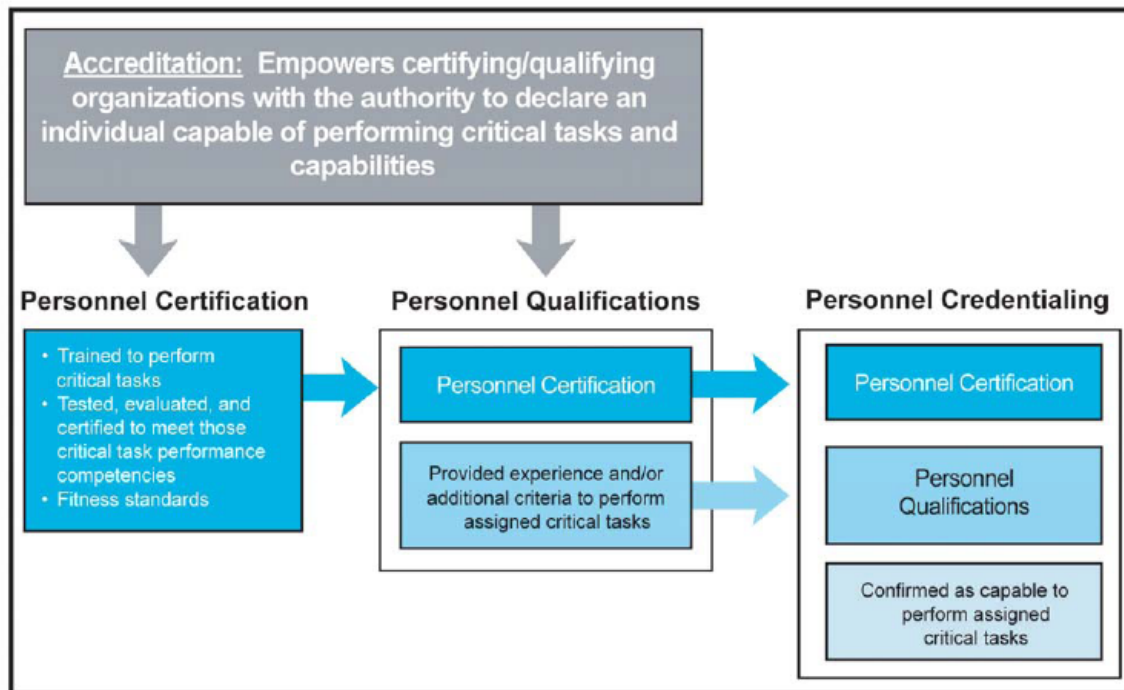
Credentialing involves providing documentation that can *quickly* authenticate and verify the qualifications and certification of designated Emergency Managers/Responders. This system helps ensure that personnel representing various jurisdictional levels and functional disciplines possess a minimum common level of training, currency, experience, physical and medical fitness, incident management or emergency responder position they are tasked to fill.

Certification:

Certification involves measuring an individual's competence through a testing or evaluation process. Personnel are certified by their discipline's relevant certifying authority. Accreditation refers to the "empowerment of certifying/qualifying organizations with the authority to declare and individual capable of performing critical tasks and capabilities."

Qualifications:

The next stage is **qualification**, which refers to "certified" personnel who have the "provided experience and/or additional *training and* qualifications to perform assigned critical tasks and capabilities." That is, not all "certified" emergency responders may be "qualified" to respond to an incident. Additional criteria, *such as further training and exercising, field experience, mentoring, possessing required certificates and credentials, etc. that* may apply.



“Complex” Multi-Agency Incident, Planned Event, and Exercise

The term “complex” is subjective. Here are two interpretations:

1) CICC Definition: There are many factors that determine incident complexity: geographic size, location, threat to life and property, political sensitivity, organizational complexity, jurisdictional boundaries, values at risk, agency policy and others. Incident complexity is identified by types 1 thru 5 with a type 1 incident being the most complex and type 5 the least. For example a type 5 incident is characterized by relatively few resources, is of short duration, and has few if any of the complexity factors listed above. A common type 5 incident is often a single responding unit which is able to bring things back to normal without additional assistance. A type 1 incident may be escalated from the type 5 level, taking on many of the above listed complexities; or it may start out that way from the initial onset as we’ve seen with recent natural disasters. Most emergencies are successfully handled at the local level, requiring little assistance from outside jurisdictions. However, when an incident escalates beyond a jurisdiction’s capability, it is important that there are pre-established processes and procedures for ordering the appropriate level of management expertise. By typing incidents based on complexity, an agency administrator or jurisdictional emergency manager is better able to order and assign the appropriately qualified personnel.

2) CSTI definition: Complex incidents usually are of long duration, requiring multiple response agencies, jurisdictions and resources. They pose significant problems for responders to deal with and Incident Commanders to manage during the “emergency” phase of the incident. Mutual Aid may be utilized to a small degree or extensively.

Finally, To one jurisdiction a small multiple vehicle traffic accident may be complex, while another jurisdiction a large scale multi-casualty incident would be considered complex. It is important to note that a “complex” incident, event, and/or exercise must use ICS and have multiple-agencies involved. It is not the intent of this credentialing process to exclude jurisdictions based on its geographic size, location, threat to life and property, political sensitivity, organizational complexity, jurisdictional boundaries, values at risk, agency policy and others. This liberal interpretation will canvas both the smaller more rural and larger urban jurisdictions.

Medically and Physically Fit

Individuals must be healthy enough to function under field and Emergency Operations Center conditions, *as judged by the employer or physician as necessary*, which may include all or some of the following:

- 12-hour shifts, austere conditions (possibly no showers, housing in tents, portable toilets)
- Extreme weather conditions (long exposure to heat and humidity, lack of air conditioning, extreme cold, or wet environments)
- Long periods of standing
- Individuals should not require personal medications that need refrigeration of any kind
- Individuals should not have any physical conditions, impairments, or restrictions that would preclude them from participating in the moving and lifting of patients and/or equipment and supplies
- Immunizations:
 - Tetanus and diphtheria (Td) toxoid or Tetanus, diphtheria, and pertussis
 - (Tdap.) Receipt of primary series and booster within 10 years.
 - Documentation of Hepatitis B Vaccination Series and documentation of a
 - positive titer (antibody to HBsAg) OR completion of a “waiver of liability”

“Mentoring” Process

Mentoring as considered in the credentialing program shall be defined as a process in which an ICS/SEMS level position is filled by a state credentialed person and has with him/her at all times a person in training, who observes the state credentialed person perform his/her required tasks, or in some instances actually performs the ICS/SEMS level position tasks under the direct supervision of the state credentialed person.

Planned Event

A planned event constitutes any organized event which multi-agencies use ICS to prepare and stage resources for the potential adverse impact to life, environment, and/or property.

Qualifying “Exercise”

To be credited as an “exercise” under this credentialing program, an exercise must be either a “Functional” or “Full Scale” Exercise as defined by FEMA and

Cal EMA. The exercise shall include multiple agencies or jurisdictions, and be held over at least a four (4) hour period), with a formal critique identifying lessons learned.

“Satisfactory” Evaluation

Until further criteria can be established, an evaluation of “satisfactory” performance during an actual incident, planned event, exercise, or mentoring process shall mean:

Person performed ICS/SEMS level position tasks in a safe and competent manner, contributing to the response and/or management of the incident or planned event, as evaluated by the supervising ICS/SEMS position, and would be utilized again in that ICS/SEMS level position in future incidents or planned events.

“Credentialing Accreditation Authority”

Emergency Services Director by ordinance or his/her designee, or Emergency Services Coordinator of the Jurisdiction.

ACRONYMS

Cal EMA

California Emergency Management Agency

CDHS

California Department of Health Services

CDMN

California Disaster Medical Network

CICCS (#311)

An acronym for California Incident Command Certification System. A California *Fire Service* certification system for positions within the Incident Command System.

CICCS is a "Performance Based System" utilizing established minimum training standards and documented experience.

CDHS

California Department of Health Services

CEM

IAEM created the **Certified Emergency Manager®** Program to raise and maintain professional standards. It is an internationally recognized program that certifies achievements within the emergency management profession.

CSTI

California Specialized Training Institute

EMSA

State Emergency Medical Services Authority

FEMA

Federal Emergency Management Agency

HEICS

An acronym for Hospital Incident Command System. ICS used in hospitals nationwide; required by the Joint Commission on the Accreditation of Hospital Organizations (JCAHO).

ICS

Incident Command System

POST

Police Officer Standards and Training

RIMS

Acronym for Response Information Management System. RIMS is a computer system used by State of California and local government for tracking mission requests, situation report, and documenting status of disasters and significant events.

ROSS

Stands for Resource Ordering and Statusing System. It is currently a product of the National Wildfire Coordinating Group and is maintained and financed through an interagency agreement via NWCG agencies. CDF and OES Fire/Rescue utilize ROSS

SDOC

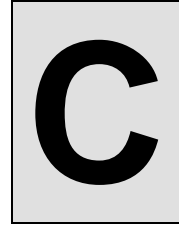
State of California Department Operating Center

SEMS

Standardized Emergency Management System (CA)

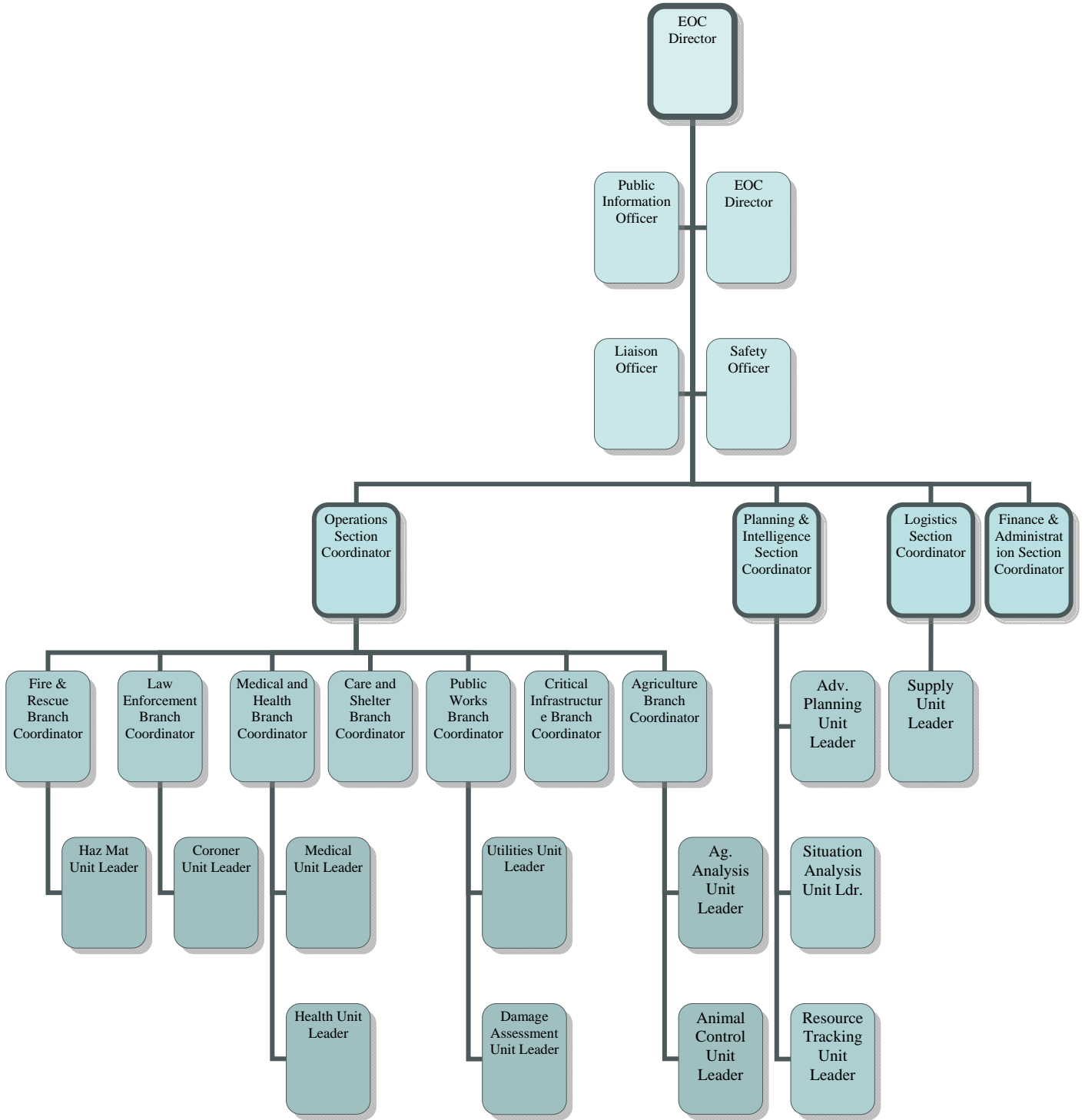
SFM

State Office of the Fire Marshal



SEMS Operational Area (OA) EOC Credentialed Positions

SEMS OA EOC CREDENTIALLED *POSITIONS



***This organization chart does not depict all SEMS ICS positions, only the positions which have been identified to be credentialed.**

Emergency Operations Center (Operational Area/OA) Positions

	<u>Pg:</u>
Management:	
EOC Director	19
EOC Coordinator	20
Public Information Officer	21
Safety Officer	22
Liaison Officer	23
Operations:	
Ops Section Coordinator	24
Fire and Rescue Branch Coordinator	25
Haz Mat Unit Leader	26
Law Enforcement Branch Coordinator	27
Coroners Unit Leader	28
Medical and Health Branch Coordinator	29
Medical Unit Leader	30
Health Unit Leader	31
Care and Shelter Branch Coordinator	32
Public Works Branch Coordinator	33
Utilities Unit Leader	34
Damage Assessment Unit Leader	35
Critical Infrastructure Branch Coordinator	36
Agriculture/Ag Branch Coordinator	37
Ag Analysis Unit Leader	38
Animal Control Unit Leader	39
Planning & Intelligence:	
Planning & Intelligence Section Coordinator	40
Advanced Planning Unit Leader	41
Situation Analysis Unit Leader	42
Resource Tracking Unit Leader	43
Logistics:	
Logistics Section Coordinator	44
Supply Unit Leader	45
Finance & Administration:	
Finance & Administration Section Coordinator	46

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: EOC Director

Certification:

- SEMS Orientation G 606
- SEMS/NIMS “Equivalent” EOC G 611 Course, including “EOC Director” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year senior managerial experience within a City, County or Special District
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or Designated as “Emergency Services Director” or alternate in the County/OA Emergency Plan by the appropriate governing body
- 1 “complex” multi-agency incident experiences, by actually filling the “EOC Director” (or Deputy “EOC Director” or any “General Staff”) position in a County EOC during a declared emergency
 - ▶ Or filling the above position in a OA EOC during a multi agency exercise
 - ▶ Or mentoring under a person filling the above position in a OA EOC during a declared emergency
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Earthquake Course or a Professional Development Series course), on line or in residence
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: EOC Coordinator (Note: May fill EOC Director position if so delegated by the ESD)

Certification:

- SEMS Orientation G 606
- SEMS/NIMS “Equivalent” EOC G 611 Course, including “EOC Coordinator” or “EOC Director” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 18 months experience as “Emergency Services Coordinator/Director” for a City, County or Special District
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Emergency Services Coordinator” in OA Emergency Plan
- 2 “complex” multi-agency incident experiences, by actually filling an “EOC Coordinator” (or “EOC Director” or any “General Staff”) position in an OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position or Emergency Services Director
 - ▶ Or filling the above position at an OA EOC during 4 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at an OA EOC during 3 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- 2 or more CAL EMA/CSTI, FEMA, etc., Emergency Management Courses (i.e. CAL EMA/CSTI Earthquake, Managing Sustained Operations, Emergency Operations Center courses, and/or the FEMA Professional Development Series courses, etc.), in residence or on line
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Public Information Officer

Certification:

- SEMS Orientation G 606
- SEMS/NIMS “Equivalent” EOC G 611 Course, incl. “Public Information Officer” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year experience in any “public information” or “public affairs” assignment working with the media within a City, County or Special District
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Crisis Communications Specialists Certificate
 - ▶ Or Designated as “Public Information Officer” or alternate in the OA Emergency Plan
- 1 “complex” multi-agency incident experiences, by actually filling an “Public Information Officer” (or “Deputy Public Officer”) position in an OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at an OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Public Information Officer Course (e.g. CSTI “PIO” Course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Crisis Communications Specialists Certificate

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Safety Officer

Certification:

- SEMS Orientation G 606
- SEMS/NIMS “Equivalent” EOC G 611 Course, incl. “Safety Officer” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year experience in any “safety” or “risk management” assignment within a City, County or Special District
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or Designated as “Safety Officer” in the OA Emergency Plan
- 1 “complex” multi-agency incident experiences, by actually filling an “Safety Officer” (or “Assistant Safety Officer”) position in an OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at an OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Earthquake Course or a Professional Development Series course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Liaison Officer

Certification:

- SEMS Orientation G 606
- SEMS/NIMS “Equivalent” EOC G 611 Course, incl. “Liaison Officer” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year experience in any “liaison” or “agency representative” assignment within a City, County or Special District
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or Designated as “Liaison Officer” or alternate in the OA Emergency Plan
- 1 “complex” multi-agency incident experiences, by actually filling an “Liaison Officer” (or “Assistant Liaison Safety Officer”) position in an OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at an OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Earthquake Course or a Professional Development Series course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Operations Section Coordinator

Certification

- SEMS Field Level Course – ACI Orientation G 606, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400
- SEMS/NIMS EOC G 611 Course, including “Operations Section Coordinator” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience in “mid or upper level management” within an “emergency services” related department/agency (fire, sheriff, EMS, construction and engineering, etc.)
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Operations Section Coordinator” in OA Emergency Plan
- 2 “complex” multi-agency incident experiences, by actually filling the “Operations Section Coordinator” (or “Deputy Operations Section Coordinator” or other “General Staff”) position in a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position in a OA EOC during 4 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position in a OA EOC during 3 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Sustained Operations Course or a Professional Development Series course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Fire & Rescue Branch Coordinator

Certification:

- SEMS Field Level Course – ACI Orientation G 606, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400
- SEMS/NIMS EOC G 611 Course, including Advanced “Branch Coordinator” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year field and management experience in a paid fire department related to the (fire and rescue) discipline specific function performed.
 - ▶ Or designated as “Fire Branch Coordinator” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling a “Fire & Rescue Branch Coordinator” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
- Any existing “State Fire Marshal” or “CICCS” certifications, qualifications or standards

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Haz Mat Unit -Leader

Certification:

- SEMS Field Level Course – ACI Orientation G 606, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400
- SEMS/NIMS EOC G 611 Course, including “Unit Leader” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year field and supervisory fire or health experience (i.e. Captain or above in the fire service or Environmental Health supervisor on a Haz Mat Team, etc.) related to the hazardous materials function performed
 - ▶ Or designated as “Haz Mat Unit Leader” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Haz Mat Unit Leader” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- Any existing “Cal OSHA” certifications, qualifications or standards

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Law Branch Coordinator

Certification:

- SEMS Field Level Course – ACI Orientation G 606, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400
- SEMS/NIMS EOC G 611 Course, including Advanced “Branch Coordinator” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year field and management experience as a sworn Peace Officer related to the (law enforcement) discipline specific function performed.
 - ▶ Or designated as “Law Branch Coordinator” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling a “Law Enforcement Branch Coordinator” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate
- Any existing “POST” certifications, qualifications or standards

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Coroner Unit Leader

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including “Unit Leader” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience related to coroner functions or coroner department
 - ▶ Or designated as “Coroner Unit Leader” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Situation Unit Leader” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- Any existing “Coroner Authority” certifications, qualifications or standards

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Medical & Health Branch Coordinator

Certification:

- SEMS Field Level Course – ACI Orientation G 606, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400
- SEMS/NIMS EOC G 611 Course, including Advanced “Branch Coordinator” Position Training
 - ▶ *SEMS advanced position specific hands on training as “Medical & Health Branch Coordinator”*
- EMSA Medical Operations Center Support Activities (MOCSA) Course
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, CDMN etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 2 years experience as an EMT or Paramedic with an EMS field and management responsibility
 - ▶ Or 2 years experience as healthcare professional with field and management experience within the state of California
 - ▶ Or 2 years experience as senior healthcare manager or supervisor
 - ▶ Or CEM credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Medical/Health Branch” per OA EOC Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling a “Medical and Health Branch Coordinator” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI DMO Course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
- Familiarity with Ambulance Strike Team (AST) and Medical Task Force (MTF) concepts
- Any existing California “EMSA” or “CDHS” certifications, qualifications or standards

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Medical Unit Leader

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including “Medical Unit Leader” Position Training
 - ▶ Or SEMS advanced, position specific, hands on training as “Medical Unit Leader”
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- EMSA Medical Operations Center Support Activities (MOCSA) Course
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, CDMN, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience as an EMT or Paramedic with an EMS field responsibility
 - ▶ Or 1 year experience as a healthcare manager or supervisor
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Medical Unit Leader” per OA EOC Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Medical Unit Leader” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- Any existing California “EMSA” or CDHS certifications, qualifications or standards

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Health Unit Leader

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including “Health Unit Leader” Position Training
 - ▶ Or SEMS advanced, position specific, hands on training as “Health Unit Leader”
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- EMSA Medical Operations Center Support Activities (MOCSA) Course
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, CDMN, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience as a health care professional with field and experience
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Health Unit Leader” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Health Unit Leader” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- Any existing “DHS” certifications, qualifications or standards

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Care & Shelter Branch Coordinator

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including Advanced “Branch Coordinator” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year field and management experience in caring for and sheltering displaced persons
 - ▶ Or designated as “Care & Shelter Branch Coordinator” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling a “Care & Shelter Branch Coordinator” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
- Any existing “Red Cross” or “Salvation Army” or any other non-profit care and shelter agency certifications, qualifications or standards

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Public Works Branch Coordinator

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including Advanced “Branch Coordinator” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year field and management experience in construction or engineering disciplines (e.g., Maintenance Manager or above, Construction Superintendent or above, Senior Engineer or above, etc.)
 - ▶ Or designated as “Public Works Branch Coordinator” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling a “Public Works Branch Coordinator” position in a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Utilities Unit Leader

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, incl. “Utilities Unit” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Medically and physically fit to complete multiple Operational Periods.

Qualifications:

- 1 year experience as “Utilities Unit Leader” for a utility, City, County or Special District
 - ▶ Or designated as a EOC “Utilities Unit Leader” in the OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Utilities Unit Leader” position in a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position in a OA EOC during 3 major multi-agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position in a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICCS/310-1, etc.).

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Damage Assessment Unit Leader

Certification:

- SEMS Orientation G 606
- SEMS/NIMS “Equivalent” EOC G 611 Course, including “Damage Assessment Unit Leader” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year field and management experience in engineering disciplines (i.e., civil, structural, etc.)
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Damage Assessment Unit Leader” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling a “Damage Assessment Unit Leader” position in an OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at an OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
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Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Critical Infrastructure Branch Coordinator

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, incl. Advanced “Branch Coordinator” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience related to designing, building, maintaining or regulating a specific area of infrastructure (i.e. water, power, communication, etc.)
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Critical Infrastructure Branch Coordinator” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling a “Critical Infrastructure Branch Coordinator” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
- Any existing “Professional” certifications, qualifications or standards related to the specific area of infrastructure

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Agriculture Branch Coordinator

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including Advanced “Branch Coordinator” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year field and management experience in a agriculture related agency
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Agriculture Branch Coordinator” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling a “Agriculture Branch Coordinator” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
- Any existing “Agriculture” certifications, qualifications or standards

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Agriculture Analysis Unit Leader

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including “Unit Leader” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience related to an agriculture agency
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Agriculture Analysis Unit Leader” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Agriculture Analysis Unit Leader” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- Any existing “Agriculture” certifications, qualifications or standards

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Animal Control Unit Leader

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including “Unit Leader” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience related to an animal services unit
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Animal Control Unit Leader” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Animal Control Unit Leader” position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- Any existing “Agriculture” certifications, qualifications or standards

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Planning/Intelligence Section Coordinator

Certification

- SEMS Field Level Course – ACI Orientation G 606, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400
- SEMS/NIMS EOC G 611 Course, including “Planning/Intelligence Section Coordinator” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience in “mid or upper level management” within a “planning” or “emergency services” related department/agency
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate
 - ▶ Or designated as “Planning/Intelligence Section Coordinator” in OA Emergency Plan
- 2 “complex” multi-agency incident experiences, by actually filling the “Planning/ Intelligence Coordinator” (or “Deputy Planning/Intelligence Coordinator” or other “General Staff”) position in a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position in a OA EOC during 4 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position in a OA EOC during 3 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Disaster Planning Course or a Professional Development Series course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Advanced Planning Unit Leader

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including “Advanced Planning Unit Leader” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year supervisory experience within a “planning” related department/agency
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate
 - ▶ Or designated as “Advanced Planning Unit Leader” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Advanced Planning Unit Leader” (or any “Unit Leader” within the Planning/Intelligence Section) position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Situation Unit Leader

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including “Unit Leader” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience within a “planning” related department/agency
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate
 - ▶ Or designated as “Situation Unit Leader” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Situation Unit Leader” (or any “Unit Leader” within the Planning/Intelligence Section) position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Resource Tracking Unit Leader

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including “Unit Leader” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience within a “planning” related department/agency
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate
 - ▶ Or designated as “Resource Tracking Unit Leader” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Resource Tracking Unit Leader” (or any “Unit Leader” within the Planning/Intelligence Section) position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Logistics Section Coordinator

Certification

- SEMS Field Level Course – ACI Orientation G 606, Basic Modules 1-6, Intermediate Modules 7-11, and Advance Modules 12-17
 - ▶ Or ICS 100-400
- SEMS/NIMS EOC G 611 Course, including “Logistics Section Coordinator” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience in “mid or upper level management” within a “procurement” or “supply” or “emergency services” related department/agency
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Logistics Section Coordinator” in OA Emergency Plan
- 2 “complex” multi-agency incident experiences, by actually filling the “Logistics Coordinator” (or “Deputy Logistics Coordinator” or other “General Staff”) position in a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position in a OA EOC during 4 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position in a OA EOC during 3 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Sustained Operations Course or a Professional Development Series course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Supply Unit Leader

Certification:

- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including “Unit Leader” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC, etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience within a “planning” related department/agency
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate
 - ▶ Or designated as “Supply Unit Leader” in OA Emergency Plan
- 1 “complex” multi-agency incident experience, by actually filling the “Supply Unit Leader” (or any “Unit Leader” within the Planning/Intelligence Section) position at a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position at a OA EOC during 2 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).

Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.

SEMS Level: Operational Area (OA) Emergency Operations Center (EOC)

SEMS Position: Finance & Administration Section Coordinator

Certification

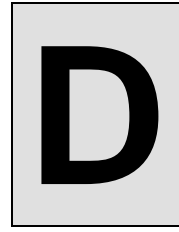
- SEMS Orientation G 606
- SEMS/NIMS EOC G 611 Course, including “Finance & Admin Coordinator” Position Training
- IS-700 a NIMS “Equivalent” Overview Training
 - ▶ Or SEMS/ICS/NIMS Combined Course, POST NIMS/SEMS Basic Course, etc.
- IS-800 b National Response Framework
- Situation & Resource Tracking System training (i.e. RIMS, ROSS, WebEOC etc.)
- Medically and physically fit to complete multiple Operational Periods

Qualifications:

- 1 year experience in “mid or upper level management” within a “finance” or “personnel” or “emergency services” related department/agency
 - ▶ Or Certified Emergency Manager (CEM) credential
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate
 - ▶ Or designated as “Finance & Admin Section Coordinator” in OA Emergency Plan
- 2 “complex” multi-agency incident experiences, by actually filling the “Finance & Admin Coordinator” (or “Deputy Finance & Admin Coordinator” or other “General Staff”) position in a OA EOC during a declared emergency, with an evaluation of “Satisfactory” or above by the supervising SEMS position
 - ▶ Or filling the above position in a OA EOC during 4 multi agency exercises, with an evaluation of “Satisfactory” or above by the supervising SEMS position or evaluator
 - ▶ Or mentoring under a person filling the above position in a OA EOC during 3 “complex” multi-agency incidents, with an evaluation of “Satisfactory” or above by the supervising SEMS position
- CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Sustained Operations Course or a Professional Development Series course)
 - ▶ Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field
 - ▶ Or CAL EMA/CSTI Emergency Management Specialists Certificate

Credentialing:

- If state certification is requested, provide documentation per “Credentialing Checklist & Application”, for the level and position per above criteria and the “State Credentialing Processing Procedure” (state position credentialing is voluntary, but is required for interstate mutual aid and NIMS compliance).
- Refresher requirement may be met by documenting actual incident experiences at the position, filling equivalent local EOC level ICS positions, drills, exercises or other refresher training in subject matter, position and/or function listed above within a 5 year period.



SEMS Credentialed Checklists

Emergency Operations Center (Operational Area/OA) Positions Checklists

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Credentialing Checklist and Application

Position Name: EOC Director

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS Equivalent EOC G 611 Course, including EOC Director Position Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
<p>1 year senior managerial experience within a City, County or Special District. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Emergency Services Director or alternate in the County/OA Emergency Plan by the appropriate governing body.</p>	
<p>1 complex multi-agency incident experiences, by actually filling the EOC Director (or Deputy EOC Director or any General Staff) position in a County EOC during a declared emergency. Or filling the above position in an OA EOC during a multi agency exercise. Or mentoring under a person filling the above position in an OA EOC during a declared emergency. Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field. Or CAL EMA/CSTI Emergency Management Specialists Certificate Or CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Earthquake Course or a Professional Development Series course), on line or in Residence.</p>	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:

CAL EMA Credentialing Coordinator
3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: EOC Coordinator

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS Equivalent EOC G 611 Course, including EOC Coordinator or EOC Director Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
<p>18 months experience as Emergency Services Coordinator/Director for a City, County or Special District. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Emergency Services Coordinator in OA Emergency Plan.</p>	
<p>2 complex multi-agency incident experiences, by actually filling an EOC Coordinator (or EOC Director or any General Staff) position in an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position or Emergency Services Director. Or filling the above position at an OA EOC during 4 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 3 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.</p>	
<p>2 or more CAL EMA/CSTI, FEMA, etc., Emergency Management Courses (i.e. CAL EMA/CSTI Earthquake, Managing Sustained Operations, Emergency Operations Center courses, and/or the FEMA Professional Development Series courses, etc.), in residence or on line. Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field. Or CAL EMA/CSTI Emergency Management Specialists Certificate</p>	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:
 CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Public Information Officer

SEMS Level: OA

Name of employee:	Date:
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS Equivalent EOC G 611 Course, incl. Public Information Officer Position Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
<p>1 year experience in any public information or public affairs assignment working with the media within a City, County or Special District. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Crisis Communications Specialists Certificate. Or designated as Public Information Officer or alternate in the OA Emergency Plan.</p>	
<p>1 complex multi-agency incident experiences, by actually filling a Public Information Officer (or Deputy Public Officer) position in an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi-agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.</p>	
<p>CAL EMA/CSTI, FEMA, etc. Public Information Officer Course (e.g. CSTI PIO Course). Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field. Or CAL EMA/CSTI Crisis Communications Specialists Certificate.</p>	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:
 CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Safety Officer

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS Equivalent EOC G 611 Course, incl. Safety Officer Position Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience in any safety or risk management assignment within a City, County or Special District. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Safety Officer in the OA Emergency Plan.	
1 complex multi-agency incident experiences, by actually filling a Safety Officer (or Assistant Safety Officer) position in an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi-agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Earthquake Course or a Professional Development Series course) Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field. Or CAL EMA/CSTI Emergency Management Specialists Certificate.	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:
 CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Liaison Officer

SEMS Level: OA

Name of employee:	Date:
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 National Response Framework	
SEMS/NIMS Equivalent EOC G 611 Course, incl. Liaison Officer Position Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
<p>1 year experience in any liaison or agency representative assignment within a City, County or Special District Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Liaison Officer or alternate in the OA Emergency Plan.</p>	
<p>1 complex multi-agency incident experiences, by actually filling a Liaison Officer (or Assistant Liaison Safety Officer) position in an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.</p>	
<p>CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Earthquake Course or a Professional Development Series course). Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field. Or CAL EMA/CSTI Emergency Management Specialists Certificate.</p>	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

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 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Operations Section Coordinator

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Operations Section Coordinator Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
<p>1 year experience in mid or upper level management within an emergency services related department/agency (fire, sheriff, EMS, construction and engineering, etc.) Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Operations Section Coordinator in OA Emergency Plan.</p>	
<p>2 complex multi-agency incident experiences, by actually filling the Operations Section Coordinator (or Deputy Operations Section Coordinator or other General Staff) position in an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position in an OA EOC during 4 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position in an OA EOC during 3 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.</p>	
<p>CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Sustained Operations Course or a Professional Development Series course). Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field. Or CAL EMA/CSTI Emergency Management Specialists Certificate.</p>	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Fire & Rescue Branch Coordinator **SEMS Level:** OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Advanced Branch Coordinator Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field and management experience in a paid fire department related to the (fire and rescue) discipline specific function performed. Or designated as Fire Branch Coordinator in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling a Fire & Rescue Branch Coordinator position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at a OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course). Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field. Or CAL EMA/CSTI Emergency Management Specialists Certificate.	
Any existing State Fire Marshal or CICCIS certifications, qualifications or standards.	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Haz Mat Unit Leader

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Unit Leader Position Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field and supervisory fire or health experience (i.e. Captain or above in the fire service or Environmental Health supervisor on a Haz Mat Team, etc.) related to the hazardous materials function performed. Or designated as Haz Mat Unit Leader in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling the Haz Mat Unit Leader position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
Any existing Cal OSHA certifications, qualifications or standards	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Law Enforcement Branch Coordinator

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Advanced Branch Coordinator Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field and management experience as a sworn Peace Officer related to the (law enforcement) discipline specific function performed. Or designated as Law Branch Coordinator in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling a Law Enforcement Branch Coordinator position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course). Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field. Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate.	
Any existing POST certifications, qualifications or standards	

Credentialing	Choose 1 Type
Self Certification	
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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 CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Coroner Unit Leader

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Unit Leader Position Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience related to coroner functions or coroner department. Or designated as Coroner Unit Leader in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling the Situation Unit Leader position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
Any existing Coroner Authority certifications, qualifications or standards	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

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 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Medical and Health Branch Coordinator
Level: OA

SEMS

Name of employee:	Date:
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Advanced Branch Coordinator Position Training	
EMSA Medical Operations Center Support Activities (MOCSA) Course	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, CDMN etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
2 years experience as an EMT or Paramedic with an EMS field and management responsibility and management experience. Or 2 years experience as healthcare professional with field and management experience within the state of California. Or 2 years experience as senior healthcare manager or supervisor. Or CEM credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Medical/Health Branch per OA EOC Emergency Plan.	
1 complex multi-agency incident experience, by actually filling a Medical and Health Branch Coordinator position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI DMO Course). Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field.	

Or CAL EMA/CSTI Emergency Management Specialists Certificate.	
Familiarity with Ambulance Strike Team (AST) and Medical Task Force (MTF) concepts.	
Any existing California EMSA or CDHS certifications, qualifications or standards.	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
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Willing to assist statewide	
Willing to assist out-of-state	

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 3650 Schriever Avenue
 Mather, CA 95655

Questions: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Medical Unit Leader

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Medical Unit Leader Position Training Or SEMS advanced, position specific, hands on training as Medical Unit Leader	
EMSA Medical Operations Center Support Activities (MOCSA) Course	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, CDMN, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience as an EMT or Paramedic with an EMS field responsibility. Or 1 year experience as a healthcare manager or supervisor. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Medical Unit Leader per OA EOC Emergency Plan.	
1 complex multi-agency incident experience, by actually filling the Medical Unit Leader position at an OA EOC during a declared emergency, with an Evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
Any existing California EMSA or CDHS certifications, qualifications or standards.	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

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Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Health Unit Leader

SEMS Level: OA

Name of employee:	Date:
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Health Unit Leader Position Training Or SEMS advanced, position specific, hands on training as Health Unit Leader	
EMSA Medical Operations Center Support Activities (MOCSA) Course	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, CDMN, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience as a health care professional with field and experience. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Health Unit Leader in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling the Health Unit Leader position at an OA EOC during a declared emergency, with an Evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
Any existing DHS certifications, qualifications or standards	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Care and Shelter Branch Coordinator

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Advanced Branch Coordinator Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field and management experience in caring for and sheltering displaced Persons. Or designated as Care & Shelter Branch Coordinator in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling a Care & Shelter Branch Coordinator position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course). Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field. Or CAL EMA/CSTI Emergency Management Specialists Certificate.	
Any existing Red Cross or Salvation Army or any other non-profit care and shelter agency certifications, qualifications or standards.	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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 I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:
 CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Public Works Branch Coordinator

SEMS

Level: OA

Name of employee:	Date:
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Advanced Branch Coordinator Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
<p>1 year field and management experience in construction or engineering disciplines (e.g., Maintenance Manager or above, Construction Superintendent or above, Senior Engineer or above, etc.).</p> <p>Or designated as Public Works Branch Coordinator in OA Emergency Plan.</p>	
<p>1 complex multi-agency incident experience, by actually filling a "Public Works Branch Coordinator position in an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position.</p> <p>Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator.</p> <p>Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.</p>	
<p>CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course).</p> <p>Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field.</p> <p>Or CAL EMA/CSTI Emergency Management Specialists Certificate.</p>	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

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 I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

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 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Utilities Unit Leader

SEMS Level: OA

Name of employee:	Date:
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, incl. Utilities Unit Position Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience as Utilities Unit Leader for a utility, City, County or Special District. Or designated as an EOC Utilities Unit Leader in the OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling the Utilities Unit Leader position in an OA EOC during a declared emergency, with an Evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position in an OA EOC during 3 major multi-agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position in an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
Any other existing discipline specific certifications, qualifications and standards required by the proper authority (i.e. CICC/S/310-1, etc.)	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above.
 I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:
 CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Damage Assessment Unit Leader

SEMS Level: OA

Name of employee:	Date:
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS Equivalent/NIMS EOC G 611 Course, including Damage Assessment Unit Leader Position Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field and management experience in engineering disciplines (i.e., civil, structural, etc.) Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Damage Assessment Unit Leader in OA Emergency Plan	
1 complex multi-agency incident experience, by actually filling a Damage Assessment Unit Leader position in an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or monitoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

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 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Critical Infrastructure Branch Coordinator

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, incl. Advanced Branch Coordinator Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
<p>1 year experience related to designing, building, maintaining or regulating a specific area of infrastructure (i.e. water, power, communication, etc.) Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Critical Infrastructure Branch Coordinator in OA Emergency Plan.</p>	
<p>1 complex multi-agency incident experience, by actually filling a Critical Infrastructure Branch Coordinator position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator Or Mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.</p>	
<p>CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course). Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field.</p>	

Or CAL EMA/CSTI Emergency Management Specialists Certificate.	
Any existing Professional certifications, qualifications or standards related to the specific area of infrastructure	

Credentialing		Choose 1 Type
Existing Credentialing System (Give Name)		
*State Credentialing		
Reviewer Name and Title:		Date:

***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above.
 I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance. After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:
 CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Agriculture Branch Coordinator

SEMS Level: OA

Name of employee:	Date:
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Advanced Branch Coordinator Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year field and management experience in a agriculture related agency. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Agriculture Branch Coordinator in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling an Agriculture Branch Coordinator position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. CSTI Earthquake Course) Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field. Or CAL EMA/CSTI Emergency Management Specialists Certificate.	
Any existing Agriculture certifications, qualifications or standards	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above.
 I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance. After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

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CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Agriculture Analysis Unit Leader

SEMS Level: OA

Name of employee:	Date:
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Unit Leader Position Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience related to an agriculture agency. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Agriculture Analysis Unit Leader in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling the Agriculture Analysis Unit Leader position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
Any existing Agriculture certifications, qualifications or standards	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

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 I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance.

After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

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 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Animal Control Unit Leader

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Unit Leader Position Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience related to an animal services unit. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Animal Control Unit Leader in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling the Animal Control Unit Leader position at a OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at a OA EOC during 3 multi-agency exercises, with evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at a OA EOC during 2 complex multi-agency incidents, with an evaluation of Satisfactory or above by the supervising SEMS position.	
Any existing Agriculture certifications, qualifications or standards	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

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I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance. After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

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CAL EMA Credentialing Coordinator
3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Planning & Intelligence Section Coordinator

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Planning/Intelligence Section Coordinator Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
<p>1 year experience in mid or upper level management within a planning or emergency services related department/agency. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate Or designated as Planning/Intelligence Section Coordinator in OA Emergency Plan.</p>	
<p>2 complex multi-agency incident experiences, by actually filling the Planning/ Intelligence Coordinator (or Deputy Planning/Intelligence Coordinator or other General Staff) position in an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position in an OA EOC during 4 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position in an OA EOC during 3 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.</p>	
<p>CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Disaster Planning Course or a Professional Development Series course). Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or</p>	

closely related field. Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate	
Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance. After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

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CAL EMA Credentialing Coordinator
3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Advanced Planning Unit Leader

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Advanced Planning Unit Leader Position Training	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year supervisory experience within a planning related department/agency. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate Or designated as Advanced Planning Unit Leader in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling the Advanced Planning Unit Leader (or any Unit Leader within the Planning/Intelligence Section) position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or monitoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	

Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

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 CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Situation Analysis Unit Leader

SEMS Level: OA

Name of employee:	Date:
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Unit Leader Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience within a planning related department/agency. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate Or designated as Situation Unit Leader in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling the Situation Unit Leader (or any Unit Leader within the Planning/Intelligence Section) position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	

Credentialing		Choose 1 Type
Existing Credentialing System (Give Name)		
*State Credentialing		
Reviewer Name and Title:		Date:

***If State Credentialing please fill-out the following:**

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Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance. After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

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 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Resource Tracking Unit Leader

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Unit Leader Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience within a planning related department/agency. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate Or designated as Resource Tracking Unit Leader in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling the Resource Tracking Unit Leader (or any Unit Leader within the Planning/Intelligence Section) position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	

Credentialing		Choose 1 Type
Existing Credentialing System (Give Name)		
*State Credentialing		
Reviewer Name and Title:		Date:

***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance. After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

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 CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Logistics Section Coordinator

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Logistics Section Coordinator Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience in mid or upper level management within a procurement or supply or emergency services related department/agency. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Logistics Section Coordinator in OA Emergency Plan.	
2 complex multi-agency incident experiences, by actually filling the Logistics Coordinator (or Deputy Logistics Coordinator or other General Staff) position in an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position in an OA EOC during 4 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position in an OA EOC during 3 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	
CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Sustained Operations Course or a Professional Development Series course) Or Completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or closely related field. Or	

CAL EMA/CSTI Emergency Management Specialists Certificate.	
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Credentialing		Choose 1 Type
Existing Credentialing System (Give Name)		
*State Credentialing		
Reviewer Name and Title:		Date:

***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance. After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:
 CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Supply Unit Leader

SEMS Level: OA

Name of employee:	Date:
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Unit Leader Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, Web EOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
1 year experience within a planning related department/agency. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management &/or Terrorism Specialists Certificate Or designated as Supply Unit Leader in OA Emergency Plan.	
1 complex multi-agency incident experience, by actually filling the Supply Unit Leader (or any Unit Leader within the Planning/Intelligence Section) position at an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position at an OA EOC during 3 multi agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position at an OA EOC during 2 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.	

Credentialing		Choose 1 Type
Existing Credentialing System (Give Name)		
*State Credentialing		
Reviewer Name and Title:		Date:

***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance. After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

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 CAL EMA Credentialing Coordinator
 3650 Schriever Avenue
 Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov

Credentialing Checklist and Application

Position Name: Finance & Administration on Section Coordinator

SEMS Level: OA

Name of employee:		Date:	
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Certification	Date Completed
SEMS ACI Orientation G 606	
SEMS Field Level: ACI Modules 1-17 or ICS 100-400	
IS-700 a NIMS Overview or Equivalent	
IS-800 b National Response Framework	
SEMS/NIMS EOC G 611 Course, including Finance & Admin Coordinator Position Training	
Situation & Resource Tracking training (i.e. RIMS, ROSS, WebEOC, etc.)	
Medically and physically fit to complete Operational Periods	

Qualifications	Date Completed
<p>1 year experience in mid or upper level management within a finance or personnel or emergency services related department/agency. Or Certified Emergency Manager (CEM) credential. Or CAL EMA/CSTI Emergency Management Specialists Certificate. Or designated as Finance & Admin Section Coordinator in OA Emergency Plan.</p>	
<p>2 complex multi-agency incident experiences, by actually filling the Finance & Admin Coordinator (or Deputy Finance & Admin Coordinator or other General Staff) position in an OA EOC during a declared emergency, with an evaluation of satisfactory or above by the supervising SEMS position. Or filling the above position in an OA EOC during 4 multi-agency exercises, with an evaluation of satisfactory or above by the supervising SEMS position or evaluator. Or mentoring under a person filling the above position in an OA EOC during 3 complex multi-agency incidents, with an evaluation of satisfactory or above by the supervising SEMS position.</p>	
<p>CAL EMA/CSTI, FEMA, etc. Emergency Management Course (e.g. 36 hour Sustained Operations Course or a Professional Development Series course). Or completion of a minimum of 12 units of core course work from an accredited college or university in the field of emergency management or</p>	

closely related field. Or CAL EMA/CSTI Emergency Management Specialists Certificate.	
Credentialing	Choose 1 Type
Existing Credentialing System (Give Name)	
*State Credentialing	

Reviewer Name and Title:		Date:	
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***If State Credentialing please fill-out the following:**

I certify the aforementioned is true and request the Cal EMA to credential the employee listed above. I understand the information will be maintained in a statewide database which may be used as a resource during a disaster or incident of national significance.

Signature of Emergency Services Director or Designee

Local Contact Information:

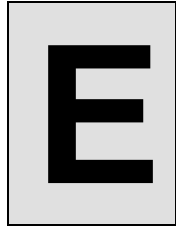
Contact Name	
Organization	
Address	
City, State Zip	
Phone	
Fax	
Email	
Willing to assist statewide	
Willing to assist out-of-state	

Please provide specific information or certificates (i.e. date, incident name and satisfactory verification of the complex incident, exercises) to justify compliance. After review and approval of this application a Cal EMA credentialing card will be mailed to the contact person noted above within 4 weeks.

Please mail this request to:

CAL EMA Credentialing Coordinator
3650 Schriever Avenue
Mather, CA 95655

Questions: contact: credentialing.coordinator@oes.ca.gov



Position Performance Rating Form

<p align="center">Position Credentialing Incident Response & Exercise Performance Rating</p> <p align="center">Revised ICS form 226</p>		<p>Instructions: The immediate supervisor will prepare this form for a subordinate person. Rating will be reviewed with the individual who will sign and date the form. The individual who is being reviewed will retain this document so it may be used as documentation for position credentialing.</p>			
Name:		Incident/Exercise Name:			
Incident/Exercise Address:		Date(s) of Position Assignment			
ICS Position Held:					
<p>Incident/Exercise Type:</p> <p>___ Responding to a complex multi-agency incident, actually filling the position.</p> <p>___ Filling the position in a multi-agency exercise.</p> <p>___ Mentoring under a person filling the position.</p>					
Performance Levels					
<p>List main duties from the position checklist, on which the position will be rated. Enter X under the appropriate column indicating the individual's level of performance for each duty listed.</p>	Did not apply at this incident	Unacceptable	Need to Improve	Fully Satisfactory	Exceeds Satisfactory
Remarks:					
This rating has been discussed with me (signature of individual being rated)				Date	
Rated by (signature)		Phone # & Home Address		Date:	